

Communion Set Up and Clean Up

Please be at St Peder's no later than 8:30 a.m. for set-up

SET UP FOR TABLE COMMUNION

- ✓ Set out communion cups on altar rail
- ✓ Fill small silver chalice with grape juice (there are small bottles in the sacristy)
- ✓ Fill two larger silver chalices with wine (wine is in frig in kitchen if not in sacristy)
- ✓ Fill decanter with wine
- ✓ Bread and wafers go on 2 silver trays. Gluten-free wafers go in small containers before being placed on tray. *If there is gluten free bread, do not use wafers in addition. Place bread in basket with napkin.*
- ✓ Place one large host (in small box in cupboard) on the white china saucer with silver rim
- ✓ Extra wafers go in host box
- ✓ Extra cups – 5 – should go on a small silver tray

Setting the Table...

- ✓ Place chalices and decanter on right (west) side of altar. Cover chalices with acrylic squares – top drawer in sacristy.
- ✓ Trays or baskets with bread and wafers go on the left (east) side of the altar. Cover with linen napkins from top drawer in sacristy.
- ✓ Host box and extra cups go on left side of altar as well.
- ✓ Host wafer on plate goes on left side of altar, nearest the pastor

CLEAN UP

- ✓ Commune in the first group
- ✓ Hand wash and dry cups as they are brought to you by the acolyte (make sure cups get dry).

After the service...

- ✓ Wash all serving pieces
- ✓ Pour leftover wine onto yard outside. DO NOT SAVE
- ✓ Leftover bread should be tossed into yard as well. DO NOT SAVE
- ✓ Leftover wafers can be put back in cupboard
- ✓ Put all communion cups back in boxes and store in cupboard
- ✓ Serving pieces back in storage bags in cupboard
- ✓ Take all towels and serving cloths home to wash and iron (as needed). You may need to bleach linen cloths that have wine stains.